

*The Church of
Saint Timothy*
8 Oak Avenue North, Maple Lake, MN
55358
office: 320-963-3726

Dear Parents of Kindergarten to 5th Grade students,

Please read through the below information as we prepare for a new year of Faith Formation.

1. The Faith Formation Open House/Registration evening will take place on Aug. 30th from 6-7:30pm at the school building. Please take the time to come and meet your child's catechist.
2. All Faith Formation related forms can be found in the church foyer, email, and the church website under the Faith Formation tab.
3. Please turn in all Faith Formation forms at the same time. This includes:
 - a. Registration sheet (1 per family)
 - b. Parental involvement Sheet (1 per family)
 - c. Authorization, Consent Release for Use of Visual Likeness and Original Works of Minors
 - d. Novel Coronavirus Acknowledgement and Assumption of Risk
4. Late Submission fee is \$10.
 - a. Registration is considered late after August 31st.
5. If your child has any unique educational needs or allergies, please communicate them to us via the registration form.
6. If your child will be absent from school on Wednesday due to a sickness, please do not send them to Faith Formation that evening.
7. If your child will miss Faith Formation, please let us know ahead of time via phone call or email.
8. Day of Details:
 - a. Program runs from 4:30pm-5:45pm Wednesday evenings. Please do not bring your children to the doors before 4:25 to allow for prep time for the catechist. Also, please do not drop them off and leave them unattended at the park until classes begin. Even if there is another adult at the park, we cannot be responsible for your children until they enter our classroom when the doors open.
 - b. We will be using the outside, side doors this year again. For the safety of the children, catechist of K-3rd will not release their children until a parent or an older sibling comes to walk them to their cars. There were problems last year of children running through the parking lot and we want to head off that problem this year. We will be having an adult by the parking lot to make sure that no one is running into the parking lot. If you would like to volunteer for this, please let me know! It would take about 10 minutes of your time at pickup.
 - c. If there is anyone who is not supposed to pick up your children, please let me know.
9. Homeschooling is an option that can be handled on a family by family basis.

Classes will be offered from 4:30 – 5:45 pm on Wednesdays and will be taking place in the school. Children will usually have something sent home with them. Please look at these materials and ask them about them. The only way for them to have a lasting experience is for it to be encouraged at home. Please check your inbox at least once every two weeks. Periodic e-mails will be sent out.

Yours in Christ,
Through Mary,
Karrie Walton
Director of Faith Formation



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**2023-2024 Faith Formation Registration
Grades K through 10**

Registration at the Church of St. Timothy is required to participate in our Faith Formation Program

Parents/Guardian Last Name: *Please list all names that can be contacted in case of an emergency.

Parents/Guardian First Name:

Address (PO Box):

City: Parents Email:

State: Parent's Cell#:

Zip Code: Home #:

Did this student/s attend FF at St. Timothy's last year Y/N? If not, where? _____

Are you homeschooling this year? _____

Is your family currently registered as parishioners at St. Timothy? Y/N? If no, where? _____

Student's Name: _____ Grade: _____

Please note: After August 31st a late fee of \$10.00 will be added to each late registration.

Tuition Rate	Number of Youths	Total Tuition
Grades K through 4 is \$50.00	X _____	_____
Grades 5 through 10 is \$35.00	X _____	_____

Retreat Rates		
Grades 6-8 Retreat Fee is \$15.00	X _____	_____
Grade 9 & 10 Retreat Fee is \$75.00	X _____	_____

Late Fee

Total: _____

The maximum tuition for any family is \$210.00. Please note that Retreat Rates must be paid at time of registration and are not included in the \$210.00 tuition maximum.

For Office Use Only

Tuition: Please make checks payable to: The Church of St. Timothy

Paid in Full: Yes - No

Date Paid: _____ Method of Payment: Check# _____ or Cash _____

Balance Due: _____

Amount paid will be deducted from your total

Emergency Medical Information

If a child needs emergency care, we will call 911 and notify parents immediately. There is not medical insurance provided by the Parish or Archdiocese.

Contact person if parents cannot be reached:

Name _____ Relationship _____

Primary Phone # _____ Secondary Phone # _____

In the event of an emergency and I cannot be contacted, I hereby authorize that emergency treatment be administered.

Parent/Guardian signature _____ Date _____

Known allergies to medications or food:

Child's Name _____ Allergies _____

Child's Name _____ Allergies _____

The following are special circumstances regarding my child (social, medical or academic):

Child's Name _____ Concerns _____

Child's Name _____ Concerns _____

Additional information which would be helpful in teaching your child (learning disabilities, behavior tendencies, etc.) _____

PHOTO RELEASE

Photo Release: I hereby grant permission for photographs taken of my child at this event to appear on St. Timothy's website, promotional flyers/videos, parish directories other parish social media sites, as well as an individual group photo going home with each person in that photo. I understand that these images will be used only in relation to these publications and this event. Any other use of said images will require my full written consent. (NOTE: If you do not grant permission, you must indicate such in a written letter to the Catholic Church of Saint Timothy, 8 Oak St. N. Maple Lake MN 55358. Notification must arrive at stated address no less than 5 business days prior to the event date.)

Parent Signature: _____ Date: _____

TO PARTICIPATE IN THE ABOVE-DESCRIBED PROGRAM

I warrant that my child is in good health. In the consideration of my child's participation, I agree to indemnify the parish from any claims or law suits brought by myself, my child, or others, that arise out of any behavior by my child at the event/activity described above. I also agree to pay reasonable attorney's fees or expenses incurred by the parish in defense of such a claim/suit. I agree that I am responsible for my child's conduct and actions. The event sponsor is not responsible for any injury or damage incurred or caused by my child. I understand that my child is required to comply with the code of conduct provided by the parish while participating in the event. I understand that if my child violates the code of conduct he/she may be required to be transported home at my expense.

I have read and agree to Terms and Conditions.

Parent Signature: _____ Date: _____

KIDSMARTZ & NETSMARTZ ARE MANDATED ASPECTS OF OUR PROGRAM

Parents will be notified prior to the date this material is to be covered at the appropriate grade level. There is an option to opt out of this material and cover it at home. We are very happy to work with you and answer any questions or address any concerns you may have. This/similar material is also covered at the public school, our students should have some familiarity with this material. I understand that the Parish must provide/cover this material as required by the Office for the Protection of Children and Youth.

I have read and agree to Terms and Conditions.

Parent Signature: _____ Date: _____

**AUTHORIZATION, CONSENT AND RELEASE FOR USE OF
VISUAL LIKENESSES AND ORIGINAL WORKS OF MINORS**

This form allows you, the parent or guardian, to identify if images of your child and their original works may be used for purposes of print, online, social media communication and promotion.

I am the parent or legal guardian of _____ (full name of minor) ("My Child").

I grant the following rights to **The Church Saint Timothy** and the Archdiocese of Saint Paul and Minneapolis:

1. The right to use all photographs, pictures, portraits, vocal sounds, appearances/likenesses, video and performances (hereinafter collectively known as "image") of My Child in the possession of **The Church Saint Timothy**.
2. The right to use, reproduce, publish, exhibit, distribute, and transmit the image of My Child individually or in conjunction with other images or printed matter in the production of brochures, slides, motion pictures, broadcasts (radio, television, and other social and digital media), audio or video files, recordings, still photography, CD-Rom and any other manner of media now known or later developed;
3. The right to use, reproduce, publish, exhibit, distribute, and transmit the image of My Child individually or in conjunction with other images or printed matter on **The Church Saint Timothy** and the Archdiocese of Saint Paul and Minneapolis's Internet websites. **No home address or phone number will be published;**
4. The right to record, reproduce, amplify, edit, and simulate My Child's image and all sound effects produced;
5. The right to copyright, in the name of **The Church Saint Timothy** and the Archdiocese of Saint Paul and Minneapolis, works that contain the image of My Child;
6. The right to use and publish for general communications, advertising, commercial or publicity purposes, or for any other lawful purpose whatsoever My Child's original work; and
7. The right to assign the above-mentioned rights to third parties without notice to me.

I understand that the video files, still photos, or other media incorporating the image of My Child will become the property of **The Church Saint Timothy**. I hereby waive the right to inspect or approve the image or any finished materials that incorporate the image.

I understand and agree that no compensation will be provided, now or in the future, in connection with the use of My Child's image or My Child's original work.

I hereby release, discharge, and agree to indemnify and hold harmless **The Church Saint Timothy**, the Archdiocese of Saint Paul and Minneapolis, and their agents, employees and assigns from any and all claims, demands, right, and causes of action of whatever kind that I or My Child have or may have or may arise by reason of this authorization and from the use of My Child's image and original work, including but not limited to, all claims for libel and invasion of privacy.

This consent regarding My Child's likeness and original work is valid until such time as I choose to rescind this authorization and consent. If I choose to rescind this authorization and consent, I agree that I will inform **The Church Saint Timothy** in writing and that my rescission will not take effect until it is received by **The Church Saint Timothy**. I understand and acknowledge that it may not be possible to recall any work or photos that have been published prior to receipt of my written rescission.

I hereby authorize and consent that **The Church Saint Timothy** and the Archdiocese of Saint Paul and Minneapolis have the right to use My Child's name in connection with their educational, promotional, fund-raising activities, or for any other legitimate purpose.

Please initial: _____ Yes _____ No

I have read the above Disclosures, Authorizations, and Releases, have had the opportunity to consider their terms, and understand them. I execute this document voluntarily and with full knowledge of its significance.

Parent/Guardian Name (please print): _____

Address: _____

Phone number: _____

Signature of
Parent/Guardian: _____ Date: _____

**Novel Coronavirus and Communicable Disease Assumption of Risk, Indemnification
Agreement & Waiver of Liability
(Adult and Minor)**

Name of Participant: _____

Name of Parish/School: _____

Event and Dates: _____

I acknowledge and understand, the novel coronavirus, COVID-19 has been declared a worldwide pandemic by the World Health Organization. Further, that COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact.

I hereby agree, represent, and warrant that neither the undersigned nor the registered participant child(ren) shall visit, utilize the facilities, or participate in, programs, activities, events, or services of the parish(es)/school(s) listed above, or the Archdiocese of Saint Paul and Minneapolis if he or she (1) experiences symptoms of COVID-19, including, without limitation, fever, cough or shortness of breath, or (2) has suspected or diagnosed/confirmed case of COVID-19. The undersigned agrees to notify the parish(es)/school(s) listed above immediately if any of the foregoing access, participation, or use restrictions may apply.

I acknowledge the parish(es)/school(s) listed above, and the Archdiocese of Saint Paul and Minneapolis have put in place preventative measures to reduce the spread of communicable diseases, including COVID-19. I agree to comply with measures that the parish(es)/school(s) listed above, and the Archdiocese of Saint Paul and Minneapolis may require to best protect against the introduction of viruses including, but not limited to, hygiene practices and temperature screening, related to myself and/or my child(ren). Further, I acknowledge the parish(es)/school(s) listed above, and the Archdiocese of Saint Paul and Minneapolis cannot guarantee that the undersigned and my child(ren) will not become infected with any communicable disease, including but not limited to COVID-19. I understand and agree that attending the event(s) listed above could increase my risk and my child(ren)'s risk of contracting a communicable disease, including but not limited to COVID-19.

By signing this agreement, I acknowledge the contagious nature of communicable diseases, including but not limited to COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by a communicable disease, including but not limited to COVID-19 by participating in programs of and attending the event listed above and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Further, I hereby release, covenant not to sue, discharge and agree to indemnify, defend, and hold harmless the parish(es)/school(s) listed above, and the Archdiocese of Saint Paul and Minneapolis, its directors, officers, employees, and representatives, of and from any claims, including all liabilities, claims, actions, damages, or costs of any kind arising out of or relating thereto that me or my child(ren) may suffer. I understand and agree that this release and indemnification agreement includes any claims based on the actions, omissions, or negligence of myself and others, including, but not limited to, the parish(es)/school(s) listed above, the Archdiocese of Saint Paul and Minneapolis, their employees, volunteers, program participants and their families, whether a communicable disease, including but not limited to COVID-19 infection, occurs before, during, or after attendance of the event(s).

I have read and agree to all the terms of this Assumption of Risk, Indemnification Agreement and Waiver of Liability

Signature Date _____

Print Name _____

Address _____

Phone _____

(Rev. 2/2022)

FAITH FORMATION PARENT SIGN-UP GRADE K - 10

In order for our Faith Formation program to run successfully with opportunities available for our kids, we need many volunteers. In the last few years, volunteerism has decreased dramatically within our church and the US Catholic Church as well. Please offer a gift of time to the kids by choosing an opportunity to serve them throughout the year.

I will be able to help in the following ways:

	Name	Phone/cell #	e-mail address
1. Catechist	_____	_____	_____
2. Substitute	_____	_____	_____
3. Be a teacher aide in the classroom	_____	_____	_____
4. Provide clerical help to the staff	_____	_____	_____
5. Babysit for catechists	_____	_____	_____
6. Pray for our students, teachers & aides	_____	_____	_____
7. Assist with Retreats	_____	_____	_____
8. Be a driver for youth events	_____	_____	_____
9. Be involved with service Or Fun Outings	_____	_____	_____
10. Leading a teen small Group	_____	_____	_____
11. Providing food/snacks	_____	_____	_____

For some of these, you will need to be Virtus trained, which is not hard to do. If you have any questions, please let me know. Thanks!

Faith Formation Calendar 2023-2024

Date	First Session 4:30-5:45	Second Session 7:00-8:15
30-Aug	Registration Night 6:30pm	
6-Sep	Meet with Catechists @ 6:30pm in School Gym	
11-Sep	Student Blessing @ all Sunday Masses	
13-Sep	Opening Mass for Students and parents @ 6:30pm	
17-Sep	Catechetical Sunday - Blessing of Catechists @ 10am Mass	
20-Sep	First day of Faith Formation Classes	
25-Sep	Net Retreat 6th-8th graders from 3:30pm-9:00pm Church basement	
27-Sep	FF	FF
	Confirmation Parent/Mentor/Candidate meeting @ 6pm in school gym	
4-Oct	FF	FF
8-Oct	Rite of Enrollment @ 10am Mass	
11-Oct	FF	FF
18-Oct	No Classes Fall Holiday	
25-Oct	FF	FF
29-Oct	Confirmation Meetup 2pm-4:30pm Church Basement	
1-Nov	All Saints Day - Families are to attend Mass @ 6:30pm	
8-Nov	FF	FF
15-Nov	FF	FF
22-Nov	Thanksgiving Break	
29-Nov	FF	FF
3-Dec	Confirmation Meetup 2pm-4:30pm Church Basement	
6-Dec	FF + St. Nick	FF + 9th-10th Reconciliation
13-Dec	FF + 3rd-6th Reconciliation	FF + 7th-8th Reconciliation
20-Dec	Advent Mass for Classes 6pm?	
3-Jan	FF + Christmas Party	FF Christmas party + Confirmation party
10-Jan	FF	FF
13-Jan	First Reconciliation Retreat 8:30am-11am @ School	
17-Jan	FF	FF
24-Jan	FF	FF
27-Jan	First Reconciliation 9:00am	
31-Jan	FF	FF
4-Feb	Confirmation Meetup 2pm-4:30pm Church Basement	
7-Feb	FF	FF

14-Feb	Ash Wednesday - Families are to attend Ash Wednesday Mass @ 6:30pm	
21-Feb	FF	FF
28-Feb	FF + 3rd-6th Reconciliation	FF + 7th-8th Reconciliation
March 2-3	Confirmation Retreat @ Camp Friendship	
6-Mar	FF + Stations K-2	FF + 9th-10th Reconciliation
13-Mar	FF + Stations 3-6	FF + Stations
20-Mar	FF	FF
27-Mar	No School Spring Break	
3-Apr	FF + Easter Celebration!	FF + Easter Celebration!
6-Apr	FHC Retreat 8:30-11am @ St. Timothy's School	
10-Apr	FF	FF
11-Apr	Confirmation Meeting 7pm @ Church	
14-Apr	Confirmation Rite of Sending 10am Mass	
	Confirmation Meetup 2pm-4:30pm Church Basement	
17-Apr	FF	FF
18-Apr	FHC Meeting 7pm @ Church	
21-Apr	First Holy Communion @ Noon Mass	
24-Apr	FF	FF + 10th Confirmation test
28-Apr	Confirmation Basilica @ 2pm	
1-May	FF	FF + 10th Mass and Pizza Party
5-May	FHC May Crowning 10am Mass	
8-May	Last Day of Classes + May Crowning (5th and 6th to OYR)	
15-May	Faith Formation Potluck 6pm School Parking Lot	
22-May	Catechists Final Meeting 6pm in Church Basement	