



*The Church of
Saint Timothy*

8 Oak Avenue North, Maple Lake, MN 55358
office: 320-963-3726 • FAX: 320-963-2008

Dear Sixth Grade Parents,

Please read through the below information as we prepare for a new year of Faith Formation

- 1) All Faith Formation related forms can be found
 - a. Via e-mail
 - b. the www.churchofsttimothy.org webpage under the faith formation tab for easy print out.
 - c. Church foyer
- 2) Turn in all Faith Formation forms for 2019-20 at the same time.
 - a. Registration Sheet (double sided)
 - b. Code of conduct (one per child 6th grade and older is needed)
 - c. Parental involvement (only one per family is needed)
- 3) Late submission fee is \$10.
 - a. Forms are considered late after September 2nd.
- 4) If your child has any **unique educational needs or allergies please communicate them** to us via the registration form.
- 5) If your child is absent from school on Wednesday due to a sickness do not send them to Faith Formation Wednesday night.
- 6) If your child will miss a Faith Formation session please let us know ahead of time via phone call, e-mail, or text message.
- 7) Covid-19 will effect Faith Formation in the following ways
 - a. Masks will need to be worn by all students in 6th grade FF unless the parent fills out an exemption waiver
 - b. We will not be able to enter through the front door
 - c. Students will enter through their classroom's exterior door
 - d. We will practice social distancing whenever possible
- 8) The catechist for 6th grade this year will be Mary Lefebvre. She will be assisted by Carrie Parchem.

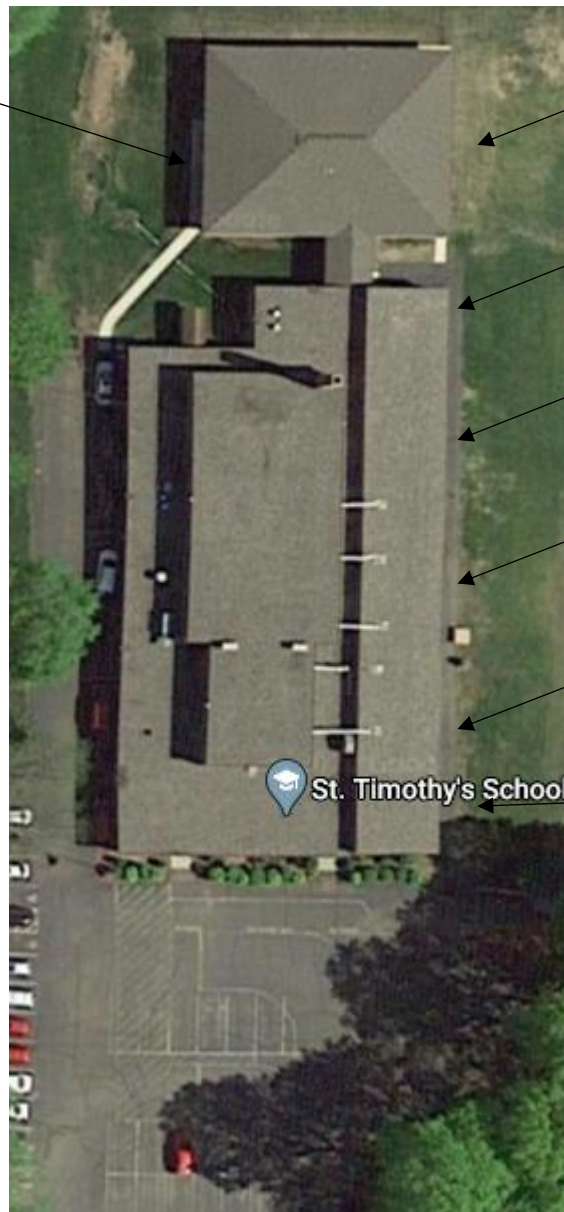
Classes will be offered for 6th grade from 4:30 – 5:45 pm on Wednesdays **in the school building** (use front entrance). Our 6th+7th Grade retreat is currently unscheduled. A date will be determined soon. If the retreat date ultimately conflicts with your schedule please communicate this fact to me as soon as possible. I will help you find an alternative.

If you have any questions please don't hesitate to ask. I am excited for the new year and look forward to seeing our children grow in their relationship with Jesus & His Church.

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In Christ,
Through Mary,
Andrew R. Zeisel
Director of Faith Formation

5th Grade Entrance

6th Grade Entrance



4th Grade Entrance

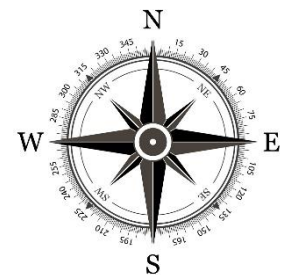
3rd Grade Entrance

2nd Grade Entrance

1st Grade Entrance

Kindergarten Entrance

St. Timothy's School



9) Covid-19 will affect Faith Formation in the following ways (until noted otherwise)

- a. The program will start at 4:30.
- b. Students are not to arrive before 4:25. If they do, they will need to join Saints Club (after school care) for a fee.
- c. Students are to stay with their parents in their cars until 4:25. They can then make their way to their classroom.
- d. **PICK-UP WILL BE DIFFERENT AS WELL**
 - i. Parents are to come to the exterior classroom door of their child. The child will then be released from the classroom.
 - ii. As before we can not send children out into the parking lot on their own

10) Homeschooling is an option that can be handled on a family by family basis.

ST. TIMOTHY'S FAITH FORMATION CODE OF CONDUCT

Students must follow all health policies related to Covid-19 as specified in the parent letter.

Catechists of Faith Formation perform an invaluable service to the parents of St. Timothy's Parish. They have a time-consuming and challenging job, as you can well imagine. They need to cover lots of material in just over one hour a week, which can be difficult. Your responsibility as parents is to deliver and pick up your teenager on time, to discuss with them the content covered in class, and to assure teachers of his/her consistent, appropriate behavior.

Even though infrequent, any serious attitude/discipline problems make it necessary - for the success of our program - that all parents and their students sign a behavior contract that will be strictly enforced. Every young person in faith formation is entitled to quality instruction in a supportive and safe environment.

Our policy states that: **when the adult leader considers a student's behavior to be consistently off task, inappropriate or disrespectful, that student will receive one verbal warning. Any subsequent problem will be reported to the Director of Faith Formation. Parents will be contacted before the next class period to choose one of two options:**

- A. Parents will receive leader guides and training to home school their student. A follow-up quiz will be given by the Director of Faith Formation
- B. Parents will accompany their student to his/her class to assist with instruction and behavior.

If the behavior is severe there will be no other warnings and appropriate action will happen that night when the parent picks up the student.

Parent or Guardian: I agree that my young person shall abide by the contract outlined above. I have reviewed it and discussed the contract with my child prior to signing this form. I agree that if my child fails to consistently abide by the code or engages in a serious infraction of the code, I will be notified immediately to choose from the options listed above.

Signature: _____ Date: _____

Youth Participant: I understand and agree to the **St. Timothy's Faith Formation Behavior Contract**. I also understand that my parents(s) or guardian will be notified at the time of any infraction following one verbal warning. (Your signature must appear below in order to participate in St. Timothy's Religious Education Program.)

Signature: _____ Date: _____

FAITH FORMATION PARENT VOLUNTEERING

Please consider volunteering with our FF Program. We need substitute catechists, catechist aides, office staff substitutes and assistance with Retreats. If you choose to be a catechist or aide you receive discounted tuition. Contact Andrew if interested.

**FAITH FORMATION PARENT SIGN-UP GRADE
K - 10**

I will be able to help in the following ways:

	Name	Phone/cell #	e-mail address
1. Substitute	_____	_____	_____
2. Be a teacher aide in the classroom	_____	_____	_____
3. Provide clerical help to the staff	_____	_____	_____
4. Babysit for teachers	_____	_____	_____
5. Pray for our students, teachers & aides	_____	_____	_____
6. Assist with Retreats	_____	_____	_____
7. Be a driver for youth events	_____	_____	_____
8. Be involved with fundraising	_____	_____	_____
9. Be involved with fun Outings like (ski trip)	_____	_____	_____

Student published information includes, but is not limited to, photos and names of students who have received awards and participated in classroom and co-curricular activities. These may be published in local newspapers; website for St. Timothy's Catholic Church and appears internally within the church on bulletin boards and other recognition showcases. If you do not want your child's name or photo to be used for these purposes, please contact Andrew Zeisel at 320-963-3726 ext. 7 or azeisel@churchofsttimothy.org